

*In these tough economic times, are you looking to do more with less?*

Enhance your professional growth in the apartment industry by becoming a **Certified Apartment Maintenance Technician (CAMT)** and take your career to the next level. CAMT training helps you to preserve the value of your apartment community and increase resident retention.

The CAMT offers “blended learning,” integrating online coursework with in-classroom study and is a combination of Non-Technical and Technical courses, specifically designed for apartment maintenance professionals to meet the needs of today’s apartment residents.

**Non-Technical Online Courses:**

- Inside the Apartment Business
- People, Projects and Profits

**Technical Courses:**

- Interior and Exterior Maintenance: **November 9, 2011**
- Electrical Maintenance and Repair: **January 19, 2012**
- Appliance Maintenance and Repair: **February 15, 2012**
- HVAC Maintenance and Repair: **April 12, 2012 & April 25, 2012**
- Plumbing Maintenance and Repair: **May 10, 2012**

*You're already a Success. Become a Certified Success.*

*All classes must be completed in a 2 year period in order to become certified. Test is administered upon completion of full course. Designation requires working in the apartment industry for at least 12 months, successfully completing the seven modules and meeting all examination requirements. Cost per SESSION is \$110 for members. For complete seven-module course, including all class materials and test fees, cost per person is \$800. Prices double for non-members. Reservations and fees are due two weeks in advance of class. Payment plans are available. All classes are from 8:30 am to 5:00 pm in the Apartment Association / CORT Training Center in Covington, Kentucky.*



**COURSE DESCRIPTIONS AND REGISTRATION**

**NON TECHNICAL COURSES:**

**Inside The Apartment Business** (online) offers you an overview of the apartment industry and the maintenance professional’s role in contributing to a community’s success. This course covers the technician’s responsibilities; compliance with relevant laws; regulations and guidelines; safety standards and customer service.

**People, Projects and Profits** (online) gives you the professional skills you need to take your performance on the job to the next level. This course covers business skills such as finance and budgets, time management and project management as well as “softer skills” such as communicating with bosses, peers and residents and being a good teammate.

**TECHNICAL COURSES:**

**Electrical Maintenance and Repairs** provides the solid foundation in electrical work that you must have to be successful on the job, especially when working with appliances and HVAC. Content includes understanding systems and circuits; switches, receptacles and fixtures; using meters; making diagnoses and repairs; following regulations and safety issues.

**Plumbing Maintenance and Repair** teaches you how to maintain and repair plumbing equipment and fixtures. Content includes an overview of the systems; key materials and equipment; pipes, fittings and valves; and fixtures and appliances.

**Heating Ventilation and Air Conditioning Maintenance and Repair (HVAC)** is composed of heating maintenance and repair, air conditioning maintenance and repair and the future of air conditioning in the apartment industry.

**Appliance Maintenance and Repair** teaches you how to install, diagnose and repair the key appliances that you will encounter on the job.

**Interior and Exterior Maintenance** gives you what you need to know to keep the interior and exterior of the buildings on your property in excellent shape, both through repair and preventative maintenance. This also teaches you how to perform “make ready” activities and gives you helpful checklists to use on the job.

**CAMT REGISTRATION**

**Name:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**I am attending**

\_\_\_\_\_ **Full Course**

\_\_\_\_\_ **Module (please list course)**

**PAYMENT INFORMATION**

\_\_\_\_\_ **Please bill me**

\_\_\_\_\_ **Check enclosed**

\_\_\_\_\_ **Charge the credit card number below:**

Number \_\_\_\_\_

Expiration Date \_\_\_\_\_ Security Number \_\_\_\_\_

Signature \_\_\_\_\_